

## PROCESS AUTOMATION FOR **HUMAN RESOURCES**



Where do we start with HR? HR superstars, if you're reading this. We are giving you the biggest virtual fist bump for pulling through an incredibly difficult and demanding job, especially over the last few years, and doing it with such humanity in place. Between keeping up with labor laws, policy changes, recruitment and retention strategies alone, that's a huge workload to carry and yet that's only a small piece of the HR world.

As the world evolved over the last couple years, HR quickly became the center of our new working world – keeping policies up to date, keeping teams safe, implementing wellness programs, dealing with the awkward conversations and staying up to date on the mass changes occurring, all while still managing to keep strategy at the forefront. Since HR extends their humanity to the workforce, let's extend some humanity back to HR and help execute headache free automated processes to allow HR to thrive in key areas – keeping work human.

## WHAT TASKS CAN PROCESS AUTOMATION SOLVE FOR HR?

## We may need to create an entire HR Bot Book...stay tuned.

- Recruitment efforts including LinkedIn candidate search, pre-screening of applications for key words, contract creation.
- New hire onboarding to automate the workflow covering new license allocation, document creations, scheduling, folder permissions.
- Performance and compliance reporting
- Monitoring changing labor laws
- Appreciation and recognition initiatives to build a culture of belonging
- Benefits administration
- Manage vacation and sick time requests and data entries
- Administration and standardize forms
- Records management to have readily available access at a moment's notice
- Training and development self-registration and management

## EXPLORE THE BENEFITS OF AUTOMATING HR PROCESSES.

- Bridge the gaps between disparate HR systems saving time and duplication
- Reduce time spent on recruitment and increase time to hire
- Leverage automation chatbots to support HR requests
- Reduce risk of compliance delays and errors
- Provide the ability to scale and bring more humanity into the culture
- Drive better employee experiences leading to better retention rates
- Ease the pressure of the labor shortages and difficulty of recruitment
- Improve the workplace culture through consistent team recognition to track successes and send reminders to key individuals

According to McKinsey & Company in The Skillful Corporation, 87% of organizations admitted to having skills gaps already or were expecting to within only a couple of years. These gaps aren't going away on their own, but automation can help close them with you.

Because bots DO put people first, and it will put HR teams and their workplaces first too. HR thrives in an environment where there is human interaction. Automation will support this core need.

